



CIRCULAR MEMORANDUM

NO. 7 OF 2016

MY REF: GEN/4/01/01/16 (43) Vol. III

FROM: Chief Executive Officer, Ministry of the Public Service, Energy and Public Utilities

TO: Office of the Governor General, Chief Justice, Auditor General, Solicitor General, Financial Secretary, Cabinet Secretary, Chief Executive Officers and Heads of Department

SUBJECT: Strategic Review and Consultation Session - Public Service Day/ Service Improvement Initiatives

DATE: 20th January, 2016

The Belize Public Service in collaboration with the United Nations has, for the past ten years, observed Public Service Day on the 23rd of June. This day is complemented by a number of activities leading up to that day, including Information Day fairs as well as other activities aimed at recognizing public officers.

It is only fitting that at this juncture, ten (10) years later, that we make a concerted and meaningful effort to review the goals and objectives of this program, with a view to evaluate and further strengthen its impact and relevance to the Belize Public Service.

In this regard the Ministry of the Public Service, Energy and Public Utilities, invites all Administrative Officers to a very important strategic review and consultation session to be held from **9am to 4pm on Friday 29th January, 2016** at the Training Room which is located on the ground floor of William Tam Building, next to the Ministry of Economic Development – Project Management Unit on Mountain View Boulevard, Belmopan.

Chief Executive Officers and Heads of Departments are asked to bring the content of this circular to the attention of all Administrative Officers in their Ministries/Department and to allocate them the necessary time off to attend.

Sherlet Neal (Ms.)

for Chief Executive Officer

c: Director, CITO