



# CIRCULAR MEMORANDUM

## NO. 30 OF 2020

**MY REF:** GEN/40/01/20 (51) Vol. X

**FROM:** Chief Executive Officer, Ministry of the Public Service, Energy and Public Utilities

**TO:** Office of the Governor General, Chief Justice, Auditor General, Solicitor General, Financial Secretary, Cabinet Secretary, Chief Executive Officers and Heads of Department

**SUBJECT: DISASTER MANAGEMENT DUTIES – SHELTERS MANAGERS/WARDENS**

**DATE:** 1<sup>st</sup> September, 2020

As per Advisory #4 from NEMO, Tropical Storm NANA approaching Belize is expected to become a hurricane before landfall; as such, a Hurricane Watch had been declared for Belize.

Public Officers are reminded to have their family emergency plan in place. Also, Ministries/Departments are to secure offices, equipment, etc. as per its emergency and disaster plan.

Therefore, in the event shelters are opened and in accordance with Regulation 209 (1) (b) of the Belize Constitution (Public Service) Regulations (BCPSR), 2014 and the Disaster Preparedness and Response Act (the Act), Chapter 145 of the Laws of Belize (Revised Edition 2011), the following public officers are being assigned disaster management duties as follows: -

**Note that, should shelters open, public officers not assigned in a NEMO Committee are still expected to report to the nearest NEMO Emergency Operations Center (EOC) and be on call, even if their names are not included in the below-listed table.**

### COROZAL DISTRICT

	Victor Iglesias	Janitor Caretaker	Education Department
	Karina Montalvo	Office Assistant	ITVET
	Arleny Rivera	Librarian	ITVET
	Abigael Chable	Janitor	Lands and Surveys Department
	Nayeli Moreno	District Coordinator NDACC	Belize City
	Deborah Morrison	Secretary II	Belize Coast Guard Service
	Enair Cruz	First Class Clerk	Belize Tax Service
	Isena Sanker	Janitor	Belize Tax Service
	Nuri Castenada	Secretary I	Police Department
	Alberto Hamilton	First Class Clerk	Police Department
	Nicole Cadle	First Class Clerk	Belize Tax Service
	Lucero Cruz	First Class Clerk	Belize Tax Service
	Guadalupe Cruz	Cleaner	Elections & Boundaries Department
	Roselia Cobarrubia	Cleaner	Education Department
	Alvin Sosa	Maintenance Technician	ITVET
	Nazly Guzman	First Class Clerk	Lands and Surveys Department



	Euroy Hemmans	Office Assistant	Treasury Department
	Rissela Dominguez	Labour Officer I	Labour Department
	Harrison Williams	Youth Empowerment Coordinator I	Department of Youth Services
	Britney Williams	Secretary III	Magistracy Department
	Danna Innis	First Class Clerk	Treasury Department
	Derwin Innis	First Class Clerk	Immigration & Nationality Department
	Virginia Cabanas	First Class Clerk	Education Department
	Yurlenis Aquino	First Class Clerk	Belize Tax Service
	Roque Tun	Security Guard	Education Department

**LOUISIANA GOVERNMENT SCHOOL, ORANGE WALK TOWN**

<b>Day 1</b>	Angelica Moh	Janitor	Belize Tax Service
	Julieta Lopez	Secretary III	Magistracy Department
	Soreidi Torres	Immigration Clerk I	Immigration and Nationality Department
	Gabriel Perez	Postal Clerk I	Belize Postal Service
	David Lopez	General Helper	Northern Regional Hospital
<b>Day 2</b>	Keisha Griffith	First Class Clerk	Belize Tax Service
	Cyndy Usher	Second Class Clerk	Agriculture Department
	Cindy Garcia	Admissions Officer	ITVET
	Adrian Tuyu	Statistical Assistant	Northern Regional Hospital
	Felipe Munoz	Secretary I	Education Department
<b>Day 3</b>	Varina Duran	Second Class Clerk	Lands Department
	Lorena Ojeda	First Class Clerk	Agriculture Department
	Abigail Almendarez	First Class Clerk	Magistracy Department
	Artemio Gonzalez	Postal Clerk II	Belize postal Service
	Oscar Yama	Office Assistant/Driver	Belize Tax Service

**SAN JUAN GOVERNMENT SCHOOL – SAN JUAN VILLAGE, ORANGE WALK DISTRICT**

<b>Day 1</b>	Antonio Leiva	First Class Clerk	Treasury Department
	Sandie Blades	Youth Empowerment Coordinator	Department of Youth
	Gicely Cajun	Second Class Clerk	Belize Tax Service
	Richard Diaz	Postal Clerk I	Belize Postal Service
	Higinio Hernandez	Supply Equipment Controller	Northern regional Hospital
<b>Day 2</b>	Daniela Pook	First Class Clerk	Belize Police Department
	Kenmore Hyde	Immigration Clerk I	Immigration and Nationality Dept
	Diana Nah	Secretary III	Belize Police Department
	Ahmid Eligio	First Class Clerk	Belize Tax Service
	Luis Coyoc	Education Officer I	Education Department
	Melvin Lopez	Watchman	Department of Youth Services
<b>Day 3</b>	Serjio Trejo	First Class Clerk	Transport Department
	Carlos Gongora	Firearms Clerk	Belie Police Department
	Josette Espadas	Librarian/Audio Visual Technician	ITVET
	Kenmore Hyde	Immigration Officer	Immigration Department
	Hector Morales	Education Officer I	Education Department

**SAN PABLO GOVERNMENT SCHOOL – SAN PABLO VILLAGE, ORANGE WALK DISTRICT**

<b>Day 1</b>	Ivy Sosa	First Class Clerk	Lands Department
	Oscar Vasquez	Programme Asst.	Department of youth Services
	Marcelo Urbina	Perifocal Sprayman	Northern Regional Hospital
	Eluterio Novelo Jr	Labour Officer II	Labour Department
	Byron Usher	First Class Clerk	Belize Tax Services



<b>Day 2</b>	Svetlana Toledano	Secretary III	Department of Youth Services
	Maria Villareal	First Class Clerk	Belize Tax Service
	Dilcia Cruz	Tax Assistant I	Belize Tax Service
	Smirna Sentimiento	Counsellor/Job Placement Officer	ITVET
	Hugo Espejo	Lands Inspector	Lands Department
	Luis Balam	Evaluator	Northern Regional Hospital
<b>Day 3</b>	Denise Spain	Employment Officer	Labour Department
	Ionie Loria	First Class Clerk	Belize Tax Service
	Silvia Mendez	Secretary I	Northern Regional Hospital
	Russel King	Environmental Assistant	Northern Regional Hospital
	Victor Pena Jr.	Maintenance Technician	ITVET

**UNIVERSITY OF BELIZE (UB) ENGINEERING BUILDING (ITVET FREETOWN BUILDING) – BELIZE CITY**

**DAY 1: SHIFT 1**

Shelter Manager	Omar Sabido	Assistant Director	Belize Tax Service
Asst. Manager	Alea Gillett	Finance Officer II	Belize Postal Service
Shelter Warden	Zashia Parks	Tax Officer II	Belize Tax Service
Shelter Warden	Cassie Smith	First Class Clerk	Treasury Department

**DAY 1: SHIFT 2**

Shelter Manager	Rosiemae Mangar	Education Officer I	Education Department
Asst. Manager	Dean Robinson	Postal Clerk I	Belize Postal Service
Shelter Warden	Dedra Samuels	First Class Clerk	Ministry of Finance

**DAY 2: SHIFT 1**

Shelter Manager	Kirk Archer	Tax Manager	Belize Tax Service
Asst. Manager	Jessie Card	Administrative Officer II	Treasury Department
Shelter Warden	Darina Martinez	Second Class Clerk	Belize Tax Service

**DAY 2: SHIFT 2**

Shelter Manager	Beverly Tasher	Finance Officer II	Treasury Department
Asst. Manager	Alma Paredes	Education Officer I	Education Department
Shelter Warden	Rackeisha Smith	First Class Clerk	Belize Tax Service

**DAY 3: SHIFT 1**

Shelter Manager	Lewin Samuels	Asst. Director General	Belize Tax Service
Asst. Manager	Denise Streete	First Class Clerk	Treasury Department
Shelter Warden	Sherlyn Butler	Asst. Registering Officer II	Elections & Boundaries Department
Shelter Warden	Jasmine Stuart	Second Class Clerk	Belize Tax Service

**DAY 3: SHIFT 2**

Shelter Manager	Sheldon Samuels	National Coordinator Adult & Continuing Education	Education Department
Asst. Manager	Desiree Swift	Senior Secretary	Customs & Excise Department
Shelter Warden	Ebony Castillo-Tzul	Tax Assistant I	Belize Tax Service

**DAY 4: SHIFT 1**

Shelter Manager	Patricia Usher	Senior Secretary	Department of Youth Services
Asst. Manager	Kareem Tucker	Office Assistant/Driver	Fisheries Department
Shelter Warden	Derrick Vasquez	First Class Clerk	Ministry of Economic Development, Petroleum, <b>Investment, Trade and Commerce</b>

**DAY 4: SHIFT 2**

Shelter Manager	Shannon Solis Gillett	Education Officer I	Education Department
Asst. Manager	Lenicia Wade	First Class Clerk	Belize Tax Service
Shelter Warden	Karil Wallace	First Class Clerk	Treasury Department
Shelter Warden	Ciomara Welch	Secretary III	Belize Police Department

**ST. MARTIN DE PORRES PRIMARY SCHOOL – BELIZE CITY**

**DAY 1: SHIFT 1**

Shelter Manager	Anna Bennett-Jorgensen	Accountant General	Treasury Department
Asst. Manager	Devon Westby	First Class Clerk	Belize Police Department



Shelter Warden	Lenoa Crawford	Driver	Ministry of Transport & National Emergency Management
Shelter Warden	Susanah Matura	Secretary III	Lands and Surveys
Shelter Warden	Eman Alvarez	Second Class Clerk	Vital Statistics Unit
Shelter Warden	Rahyme Sacasa	Second Class Clerk	Treasury Department
<b>DAY 1: SHIFT 2</b>			
Shelter Manager	Karen Goff	First Class Clerk	Belize Tax Service
Asst. Manager	Cuthbert Cumberbatch	Postal Clerk I	Belize Postal Service
Shelter Warden	Salim Hoy	Standards Officer	Bureau of Standards
Shelter Warden	Lashania Crawford	Second Class Clerk	Western Regional Hospital
Shelter Warden	Stephanie Rosales	Receptionist	Ministry of <b>Education</b> , Youth, Sports & Culture
Shelter Warden	Akeem Avilez	Office Assistant	Ministry of <b>Education</b> , Youth, Sports & Culture
<b>DAY 2: SHIFT 1</b>			
Shelter Manager	Sharette Leslie	First Class Clerk	Belize Tax Service
Asst. Manager	Julia Anthony	Computer Technician	Elections & Boundaries
Shelter Warden	Chelsey Hall	Second Class Clerk	Ministry of <b>Education</b> , Youth, Sports & Culture
Shelter Warden	Desiree Flowers	Secretary III	Belize Defence Force
Shelter Warden	Tara Palacio	Second Class Clerk	Elections & Boundaries
Shelter Warden	Astajah Smith	Second Class Clerk	Treasury Department
<b>DAY 2: SHIFT 2</b>			
Shelter Manager	Vilma Broaster	Deputy Director General	Belize Tax Service
Asst. Manager	Pollard, Elizabeth	Second Class Clerk	Lands and Surveys
Shelter Warden	Kara Menzies	Tax Assistant I	Belize Tax Service
Shelter Warden	Raheem Sampson	Assistant Marshall	General Registry
<b>DAY 3: SHIFT 1</b>			
Shelter Manager	Karen Jones	Tax Manager	Belize Tax Service
Asst. Manager	Gail Gordon	Tax Officer II	Belize Tax Service
Shelter Warden	Anthony Ingram	Security Assistant II	Customs & Excise Department
Shelter Warden	Pauline Miller	Assistant Marshall	General Registry
Shelter Warden	Anthony Coleman	Automatic Exchange of Information Officer	Belize Tax Service
<b>DAY 3: SHIFT 2</b>			
Shelter Manager	Seth Hernandez	Technical Officer	Archives & Records Service
Asst. Shelter	Throvanni Flowers	First Class Clerk	Ministry of <b>Education</b> , Youth, Sports & Culture
Shelter Warden	Lisa Matute	Secretary III	Education Department
Shelter Warden	Joycelyn Smith	Secretary III	Ministry of Finance
<b>DAY 4: SHIFT 1</b>			
Shelter Manager	Horace Guzman	Assistant Director	Immigration & Nationality
Asst. Manager	Rhonda Flowers	Audit Clerk I	Office of The Auditor General
Shelter Warden	Dylan Smith	Second Class Clerk	Belize Tax Service
Shelter Warden	Martha Dixon	Second Class Clerk	Belize Tax Service
<b>DAY 4: SHIFT 2</b>			
Shelter Manager	Mary Guzman	Senior Secretary	National Forensic Science Services
Asst. Manager	Kevin Gonzalez	Utilities Analyst	Ministry of Finance
Shelter Warden	Brian Acevedo	Second Class Clerk	Vital Statistics Unit
Shelter Warden	Shanice Grinage	Examiner of Accounts III	Office of The Auditor General
Shelter Warden	Audrey Perez	School Warden	Education Department
<b>UNITY PRESBYTERIAN SCHOOL – BELIZE CITY</b>			
<b>DAY 1: SHIFT 1</b>			
Shelter Manager	Bernadette Paquil	Education Officer I	Education Department
Asst. Manager	Carla Smith	Tax Officer I	Belize Tax Service
Shelter Warden	Michelle Dortch	Tax Officer III	Belize Tax Service



Shelter Warden	Lorleth Dougal	Tax Officer III	Belize Tax Service
<b>DAY 1: SHIFT 2</b>			
Shelter Manager	Felicia Mcfadzean	First Class Clerk	Department of Youth Services
Asst. Manager	Geraldine Garbutt	Senior Secretary	Family Court
Shelter Warden	Edgar Chable	Assistant Clerk of Court	Magistracy Department
Shelter Warden	Albert Magdaleno	Postal Clerk II	Department of Postal Services
<b>DAY 2: SHIFT 1</b>			
Shelter Manager	Lindsay Belisle	Tax Officer II	Belize Tax Services
Asst. Manager	Lindbergh Coburn	Customs & Excise Examiner I	Customs & Excise Department
Shelter Warden	Jamal Matute	Security Guard	Belize Tax Services
Shelter Warden	Tanya Craig	First Class Clerk	Belize Postal Service
<b>DAY 2: SHIFT 2</b>			
Shelter Manager	Cleon McKoy	Instructor	Gateway Youth Centre
Asst. Manager	Marika Zuniga	Bailiff	Belize Tax Services
Shelter Warden	Marlon Rodriguez	Special Assistant	Education Department
Shelter Warden	Joel Gentle	Customs & Excise Clerk III	Customs & Excise Department
<b>DAY 3: SHIFT 1</b>			
Shelter Manager	Manrique Vellos	System Administrator	Merchant Marine Registry
Asst. Manager	Denzel Wade	Second Class Clerk	Belize Tax Services
Shelter Warden	Jason Moody	Security Assistant II	Customs & Excise Department
Shelter Warden	Denise Myles	Cleaner	Director of Public Prosecutions
<b>DAY 3: SHIFT 2</b>			
Shelter Manager	Lewis Wade	Bailiff	Family Court
Asst. Manager	Sheila Middleton	Cleaner	Magistracy Department
Shelter Warden	Beverly Middleton	School Warden	Education Department
<b>DAY 4: SHIFT 1</b>			
Shelter Manager	Marshall Nunez	First Class Clerk	Belize Tax Services
Asst. Manager	Tanisha Tillett	Secretary III	Education Department
Shelter Warden	Charelee Myvett	School Warden	Education Department
Shelter Warden	Angela Myvette	Janitor	Customs & Excise Department
<b>DAY 4: SHIFT 2</b>			
Shelter Manager	Anthony Young	Support Officer	Public Works Department
Asst. Manager	Doris Morriera	School Warden	Education Department
Shelter Warden	Ariane Murillo	School Warden	Education Department
<b>ALL SAINTS PRIMARY SCHOOL - BELIZE CITY</b>			
<b>DAY 1: SHIFT 1</b>			
Shelter Manager	Marlon Myers	Project Assistant	Treasury Department
Asst. Manager	Tyrell Green	First Class Clerk	Belize Tax Service
Shelter Warden	Tanya Gentle	Second Class Clerk	Police Department
Shelter Warden	Darrel Arnold	Second Class Clerk	Magistracy Department
Shelter Warden	Rochelle Samuels	Tax Officer III	Belize Tax Service
Shelter Warden	Bridget Vicente	Programme Assistant	Department of Youth Services
<b>DAY 1: SHIFT 2</b>			
Shelter Manager	Sheena Vansen Spence	Tax Officer I	Belize Tax Service
Asst. Manager	Lilly Hynes	Secretary III	Department of Civil Aviation
Shelter Warden	Sheree Baptist	Finance Officer (Cadet)	Treasury Department
Shelter Warden	Christilee Sutherland	Tax Officer III	Belize Tax Service
Shelter Warden	Raymond Belgrave	Driver Mechanic	Belize Family Court
<b>DAY 2: SHIFT 1</b>			
Shelter Manager	Shevonne Welch Baizar	First Class Clerk	Magistracy Department
Asst. Manager	Juliet Peters	First Class Clerk	Elections & Boundaries
Shelter Warden	Jovannie James	Security Assistant II	Customs & Excise Department
Shelter Warden	Georgianna Marin	First Class Clerk	Treasury Department
Shelter Warden	Shajidah Wade	First Class Clerk	Belize Postal Service



Shelter Warden	Joevera Wagner	First Class Clerk	Belize Tax Service
<b>DAY 2: SHIFT 2</b>			
Shelter Manager	Erla Lauriano	Finance Officer I	Belize Tax Service
Asst. Manager	Ian Young	Customs & Excise Clerk III	Customs & Excise Department
Shelter Warden	Mariela Alvarado	Tax Officer I	Belize Tax Service
Shelter Warden	Marsha Mckay	First Class Clerk	Belize Tax Service
Shelter Warden	Erolyn Sebastian	Counsellor	Department of Youth Services
<b>DAY 3: SHIFT 1</b>			
Shelter Manager	Javiola Aragon	Education Officer I	Education Department
Asst. Manager	Tifara Arzu	First Class Clerk	Police Department
Shelter Warden	Odessa Bailey	Second Class Clerk	Belize Defence Force
Shelter Warden	Tyrone Davis	Postal Clerk II	Belize Postal Service
Shelter Warden	Emolyn Martinez	First Class Clerk	Education Department
Shelter Warden	Venecia Mcfadzean	Second Class Clerk	Education Department
<b>DAY 3: SHIFT 2</b>			
Shelter Manager	Dana Ayuso	Administrative Officer III	Belize Tax Service
Asst. Manager	Jerrlyn Bruce	Registering Officer II	Elections & Boundaries
Shelter Warden	Nicole Flowers	Second Class Clerk	Police Department
Shelter Warden	Racquel Godoy	Office Assistant	Customs & Excise Department
Shelter Warden	Karen McKay	First Class Clerk	Belize Tax Service
Shelter Warden	Gay Mckenzie	First Class Clerk	Belize Police Department
<b>DAY 4: SHIFT 1</b>			
Shelter Manager	Karla Belisle	Education Officer I	Ministry of <b>Education</b> , Youth, Sports & Culture
Asst. Manager	Sharlene Flowers	Secretary III	Education Department
Shelter Warden	Diana Hendy	Clerk Of Court	Magistracy Department
Shelter Warden	Robin McKenzie	First Class Clerk	Belize Police Department
Shelter Warden	Shana Meighan	Court Stenographer	Supreme Court
<b>DAY 4: SHIFT 2</b>			
Shelter Manager	Michelle Barber	Finance Officer I	Ministry of <b>Education</b> , Youth, Sports & Culture
Asst. Manager	Delvorine Lino	Finance Officer I	Treasury Department
Shelter Warden	Joel Blease	Office Assistant	Education Department
Shelter Warden	Tanya Bowen	Secretary III	Education Department
Shelter Warden	Melissa Major	First Class Clerk	Department of Youth Services
<b>BELMOPAN</b>			
	Envic Castaneda	Metrology Officer III	Bureau of Standards
	Tisha Rhamdas	Cleaner	Treasury Dep.
	Adrian Co	Info. Tech. Technician II	CITO
	Cheryl Jones	Metrology Technician	Bureau of Standards
	Natasha Bulwer	Examiner of Accounts III	Office of the Auditor General
	Denvor Chan	Second Class Clerk	Office of the Prime Minister
	Rianie Lanza	Second Class Clerk	Belize Police Department
	Jacqueline Harris	Administrative Officer (Cadet)	Ministry of the Public Service, Energy & Public Utilities
	Gilroy Hernandez	Second Class Clerk	Ministry of Health
	Eugene Arana	Second Class Clerk	Ministry of National Security (Home Affairs)
<b>CAYO DISTRICT</b>			
	Oscar Moh	Soils Technician	Ministry of Works
	Dony Gonzalez	Metrology Technician	Bureau of Standards
	Nazira Garcia	Finance Officer II	Police Department
	Yadira Kantun	Administrative Officer I	Ministry of Finance
	Evy Garcia	First Class Clerk	Belize Tax Service
	Kimberlyn Pinelo	First Class Clerk	Treasury Department
	Florita Avella Reyes	Administrative Officer III	Ministry of Health



	Robert Price	Network Security Officer	CITO
	Alma Avella	First Class Clerk	Ministry of <b>Education</b> , Youth Sports & Culture
	Dean Flowers	Petroleum Accountant	Department of Geology and Petroleum
	Karen Dawson	Storekeeper	Department of Agriculture
	German Novelo	Forest Officer	Forestry Department
	Dale Flowers	Senior Welder	Ministry of Works
	Patricia Lopez Rodriguez	First Class Clerk	Ministry of the Public Service, Energy & Public Utilities
	Silvia Flores	First Class Clerk	Ministry of Natural Resources
	Andres Vasquez	Finance Officer (Cadet)	Belize Police Department
	Pamela O'Brien	Senior Secretary	Department of Agriculture
	Donovan Flores	First Class Clerk	Ministry of Foreign Affairs
	Jimmy Rudon	First Class Clerk	Ministry of Finance
	Jose Cal	Environmental Assistant	San Ignacio Community Hospital
	Tatiana Flowers	Second Class Clerk	Lands and Surveys
	Elsy Reyes	Senior Secretary	Ministry of Foreign Affairs
	Francis Moro	First Class Clerk	San Ignacio Community Hospital
	Alfonso Bautista	Statistical Officer	Ministry of <b>Food and Agriculture</b> and Immigration
	Edgar Escalante	Environmental Assistant	San Ignacio Community Hospital
	Mario Munoz	Driver/Mechanic	Rural Community Development
	Diamela Garcia	First Class Clerk	Police Department
	Jorge Requena	Environmental Assistant	San Ignacio Community Hospital
	Karen Mahmud	First Class Clerk	Ministry of Economic Development, Petroleum, <b>Investment, Trade and Commerce</b>
	Ramon Morey	Postal Clerk I	Belize Postal Service
	Floridalia Requena Quiroz	Administrative Officer II	Ministry of Health
	Emma Gabriel	Counsellor/Social Worker	San Ignacio Community Hospital
	Nancy Castillo	Secretary II	Department of Agriculture
	Ana Zetina	Senior Secretary	Ministry of <b>Economic Development, Petroleum</b> , Investment, Trade and Commerce
	Nevia Quewell	Senior Secretary	Ministry of Health
	Arline Manzanero	First Class Clerk	San Ignacio Community Hospital
	Elsa Mas	Administrative Assistant II	Ministry of <b>Education</b> , Youth Sports & Culture
	Paula August	Finance Officer III	Ministry of <b>Education</b> , Youth Sports & Culture
	Lisbet Reyes	First Class Clerk	San Ignacio Community Hospital
	Violeta Chan	Clerk of Court	Magistracy Department
	Germaine Bradley	Secretary I	Belize Police Department
	Selene Balona	Administrative Assistant II	Ministry of Natural Resources
	Elio Gonzales	First Class Clerk	San Ignacio Community Hospital
	Eaton Williams	Communications Officer	Belize Police Department
	Myra Samos	Administrative Assistant II	Ministry of Health
	Omar Tzib	First Class Clerk	Lands and Surveys
	Victoriano Pascual	Coordinator, Water Management	Ministry of <b>Food and Agriculture</b> and Immigration
	Karina Awe	Second Class Clerk	Department of Agriculture
	Melanie Pagett	First Class Clerk	Belize Tax Service
	Yuricena Romero	Clerk Interpreter	Magistracy Department
	Virgilio Hernandez	Senior Job Classification & Compensation Analyst	Ministry of the Public Service, Energy & Public Utilities
	Ivan Flowers	Postal Clerk I	Belize Postal Service



	Eunice Gonzalez	Finance Officer III	M Ministry of <b>Education</b> , Youth Sports & Culture inistry Headquarters
	Judene Tingling	Science & Technology Coordinator	Ministry of Fisheries, Forestry, The Environment and Sustainable Development
	Dora Cante	Second Class Clerk	San Ignacio Community Hospital
	Amira Jones	Finance Officer III	Ministry of Health
	Mark Goff	Postal Clerk I	Belize Postal Service
	Leslie Velasquez	District Coach	Education Department
	Howard Howe	Second Class Clerk	Belize Police Department
	Yuribeth Sarceno	Secretary III	Ministry Headquarters
	Angela Hernandez	Postal Assistant	Belize Postal Service
	Jeannine Mangar	First Class Clerk	Ministry of Finance
	Jorge Matus	Crown Counsel	Attorney General's Ministry
	Loreni Balan	First Class Clerk	Ministry of <b>Food and Agriculture</b> and Immigration
	Ariadne Fernandez	Second Class Clerk	Forestry Department
	Martiza Novelo	Secretary III	Labour Department
<b><u>HOPE CREEK HIGH SCHOOL, HOPE CREEK VILLAGE, STANN CREEK DISTRICT</u></b>			
	Anita Coc	First Class Clerk	Transport Department
	Verlyn Roaches	Storekeeper	Department of Agriculture
	Simeon	Labourer	Department of Agriculture
	Wilton Coleman	Labourer	Department of Agriculture
	Lorenzo Trejo	School Warden	Education Department
<b><u>ECUMENICAL HIGH SCHOOL, DANGRIGA</u></b>			
	Edna Tingling	Clerk of Court	Magistracy Department
	Clay Flores	Piggeryman	Department of Agriculture
	Corrine Castillo	School Warden	Education Department
	Jenine Ogaldez	Cleaner	Magistracy Department
	Melody Nunez	Cleaner	Belize Postal Service
	Byron Lopez	Janitor	Transport Department
	Verona Ramos	Security Guard	Transport Department
<b><u>INDEPENDENCE HIGH SCHOOL, INDEPENDENCE VILLAGE, STANN CREEK DISTRICT</u></b>			
	Joviano Cucul	Caretaker	Forestry Department
	Fiona Pop	Caretaker	Southern Regional Hospital
	Leolin Burgess	Secretary I	Labour Department
	Patricia Garcia	Security Guard	Transport Department
	Madlene Linarez	Janitor	Transport Department
<b><u>TOLEDO DISTRICT</u></b>			
	James Avilez	Environmental Assistant	Punta Gorda Hospital
	Carl Selgado	Driver/Mechanic	Education Department
	Delmore Santino	Youth Officer	Department of Youth Services
	Brian Gomez	Storekeeper Clerk	Ministry of Works

The above-listed officers are to **report first** at the NEMO Emergency Operations Center (EOC), in their respective districts.

In accordance with Regulation 209 (3) of the BCPSR, 2014, time-off in lieu may be granted to those public officers who work in respect of emergency management duties in excess of the hours provided for in regulation 32.

Note that in accordance with Regulation 2019 (6) of the Belize Constitution (Public Service) Regulations, 2014, ***"A public officer who fails to perform assigned emergency management duties commits a major misconduct."***


Officers will be provided with the necessary Personal Protective Equipment (PPE), hand sanitizer, etc.



We look forward to those officers willing to assist and we thank them for their support and collaboration.

If you have any questions kindly contact the District Human Resource Coordinator, NEMO - National Human Resource Management Committee as follows:

- |                                      |                      |
|--------------------------------------|----------------------|
| - Ms. Arisia Brown, Corozal          | - 422-2079           |
| - Mr. Carlos Contreras, Orange Walk  | - 322-2077           |
| - Mr. James Gabriel, Belize City     | - 203-7380; 227-2330 |
| - Ms. Felicia Leslie, Belize Rural   | - 227-4387           |
| - Ms. Dorla Hewlett, Belmopan        | - 628-4834           |
| - Ms. Jacqueline Trapp, Cayo         | - 824-2075           |
| - Ms. Cythia Viallagran, Stann Creek | - 522-2076           |
| - Mr. Pastor Perez, Punta Gorda      | - 722-2042           |

  
**ADRIANA GONZALEZ (MS.)**  
**For CHIEF EXECUTIVE OFFICER**

c: *Chief Information Officer, CITO*  
*National Emergency Coordinator, NEMO*  
*GEN/4/01/01*