

MINISTRY OF THE PUBLIC SERVICE, ENERGY AND PUBLIC UTILITIES
TELECOMMUTING/TELEWORKING AGREEMENT FORM

- A. Ministry _____
- B. Name of officer _____
- C. Name of position _____
- D. Type of work _____
- E. Working hours _____
- F. Place of work _____
- G. Product/output - Minutes, Memorandum, Emails, Others
- H. Weekly Targets - Complete 95% of submitted case once submissions are complete.

Officer's Certificate

I am a/anposted at the Ministry of the Public Service Energy and Public Utilities. My primary function is to process human resource matters for the Belize Public Service, and it has been determined that my work can be effectively discharged though telecommuting/teleworking. I hereby agree to work at home and thus request permission to provide my work through telecommuting/ teleworking. I also agree that my task will be discharged in compliance with the telecommuting/ teleworking Policy for the Belize Public Service.

Name _____ Signature _____ Dated _____

Chief Executive Officer's Certificate

I hereby certify that the task assigned to _____ can be effectively discharged though telecommuting/teleworking. In that regard, permission is hereby granted.

Name _____ Signature _____ Dated _____