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| **Name Change/ Change of Marital Status Form** |
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|  |  |
| Current Name of Employee: |   |
|  |  |
| Position: |  |
|  |   |
| New Name of Employee: |   |
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| Reason for Change of Name: | **Married Divorce Deed Poll** |
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|  |  |
|  |  |
|   |  |
| Signature of Authorised Person |  |
|  |  |
|  |  |
| **This form must be accompanied by:** |
|  | 1. **A marriage certificate, divorce decree, deed poll or other official document facilitating the name change**
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|  | 1. **New Social Security Card reflecting the name change**
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|  | 1. **Copy of Bank account information reflecting the name change**
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